

United States Department of the Interior
U.S. GEOLOGICAL SURVEY
OFFICE OF PROGRAM SUPPORT

Human Resources Office
345 Middlefield Road, MS-613
Menlo Park, California 94025

Dear Registrar or School Official:

The U.S. *Geological Survey* is considering one of your students for employment under a special student hiring program. Please review the following conditions for employment, and if the student meets these criteria, please complete the information and mail it to the person indicated below.

To be eligible to participate in this program, the student must:

- 1) Be enrolled or have been accepted for enrollment as a degree (diploma, certificate, etc.) seeking student on at least a half-time basis as a student in an accredited high school, technical, 2 year or 4 year college or university, graduate of professional school.
- 2) Maintain an acceptable school standing

_____ is currently enrolled in ____ units, which meets the requirement for at least
Student half-time status at this institution. He/she is pursuing a _____
degree/diploma. This student is in good standing, satisfies the conditions
specified
above, and authorizes release of this information to the requestor.

Signature of School Official

Title

Date

School

I authorize -release of the above information to the U.S. Geological Survey.

Student Signature

Date

Please return this form to:

Linda Plovanych
Alaska Biological Science Center
U.S. Geological Survey
Biological Resources Division
1011 E. Tudor Rd.
Anchorage, AK 99503